

# Fees to tenants.

Fees for non-ASTs

Your property partners.  
Global presence, local reach.

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## Fees for non-ASTs

### Before you move in

#### Holding deposit (per tenancy)

Equivalent to two weeks' rent, this will reserve the property allowing the relevant paperwork and referencing (including Right to Rent) for the tenancy to be completed.

#### Tenancy agreement fee (tenant's share)

£195 (plus VAT) £234 (inc VAT). Contract negotiation (amending and agreeing terms) and arranging the tenancy agreement.

#### Reference fee

£195 (plus VAT) £234 (inc VAT) per tenant. Processing the application and referencing.

#### Permitted occupant check fee

£195 (plus VAT) £234 (inc VAT) per occupant over 18. We must check every occupant over 18 has the legal right to rent in the UK.

#### Bank reference fee

Refer to your bank as charges may vary.

#### Guarantor fee

£195 (plus VAT) £234 (inc VAT) per guarantor (if required). Processing the application and referencing.

### Deposit

Equivalent to six weeks' rent (unless otherwise agreed). This will be returned in accordance with the terms of your tenancy agreement.

#### Pet deposit

Equivalent to two weeks' rent in addition to your deposit (as listed above, unless otherwise agreed) to cover the added risk of property damage.

#### Stamp duty

Due on tenancies where the rent amounts to over £125,000. For more information please refer to the HMRC.

### During your tenancy

#### Amendment fee

£500 (plus VAT) £600 (inc VAT). Contract negotiation, amending terms and updating your tenancy agreement during your tenancy.

#### Arrears Letter Charge

£25 (plus VAT) £30 (inc VAT). Fee per rent arrears letter sent.

### Ending your tenancy

#### Check out arrangement fee

£50 (plus VAT) £60 (inc VAT). Covering Romans & Partners role in organising the checkout and, where applicable, preparing the Schedule of Dilapidations,

liaising between you and your landlord and making recommendations.

#### Check out cost

Inventory company charge dependant on the size and content of the property. The landlord normally pays for the inventory and check in.

### Other fees and charges

#### Unpaid rent/returned payments

Interest at 4% above Bank of England base rate from date due.

#### Arrears letter charge

£20 (plus VAT) £24 (inc VAT) per letter sent

#### Professional cleaning

As per the charge of the cleaning company. The charge will be deducted from the deposit if this has not been carried out at the end of the tenancy. Only charged where professional cleaning is necessary to return the property to the same condition as at the start of the tenancy. Romans & Partners do not make any additional charges for this.

Romans & Partners are proud members of the Property Redress Scheme (Consumer Redress Scheme) and The Property Ombudsman, with Client Money Protection provided through PropertyMark.